

Stevens Memorial Library 20 Memorial Drive Ashburnham, MA. 01430 (978)827-4115 Fax (978)827-4116 ashlibrary@net1plus.com

## Trustee Meeting Agenda Tuesday, November 17, 2015 – 4 P.M. Stevens Memorial Library

- I. Call to Order
- II. Approval of Agenda
- III. Public Input (5 minutes)
- IV. Approval of Minutes
  - a. October 20, 2015
- V. Director's Report
  - a. FY16 Budget Update
  - b. Library Status
- VI. Old Business
  - a. Elevator Fine Update
  - b. Green Energy Update
  - c. Signage (discuss in December Meeting)
  - d. Cash "turnover" policy (to be discussed In December Meeting)
- VII. Correspondence Secretary's Report
  - a. Friends Meeting
- VIII. Treasurers Report
  - a. New format
  - IX. New Business
    - a. FY17 Budget (Schedule Finance Committee Meeting)
    - b. Establish Schedule for remaining policy updates
    - c. ??????
  - X. Other
  - XI. Public Input (5 minutes)
- XII. Adjourn